

NAVAL WEATHER SERVICE ASSOCIATION
CONSTITUTION AND BYLAWS
(Revised 24 May 2001)

PREAMBLE

The NAVAL WEATHER SERVICE ASSOCIATION was formed by and for persons associated at any time with the Naval Weather Service, its predecessor, or its successor organizations. We associate ourselves together for the following purposes:

- To uphold the Constitution of the United States of America.
- To support a strong military defense posture of the United States of America.
- To preserve the memories and incidents that were a part of our personal lives and professional associations.
- To promote the fraternalism and camaraderie within the Naval Weather Service Association

This organization was established as a nonpolitical organization and will remain so throughout its existence.

BYLAWS

ARTICLE I - NAME

Section 1. Name.

The name of the organization is the NAVAL WEATHER SERVICE ASSOCIATION (hereafter referred to as the NWSA).

ARTICLE II - POWERS AND CONSTRAINTS

Section 1. Powers.

The powers of the NWSA reside in its members. These powers are exercised on behalf of the membership by an Executive Board.

Section 2. Constraints.

The NWSA is nonprofit, nonsectarian and nonpartisan. It cannot endorse or disparage a commercial enterprise, a political platform, or a candidate for public office. No part of any funds collected or received from any source shall inure to the benefit of any member or individual, and no officer of the NWSA shall receive compensation for services as an officer.

ARTICLE III - MEMBERSHIP

Section 1. Eligibility.

Any person, military or civilian, who has served honorable, or been closely associated with any unit of Naval Weather Service, its branches or detachments, ashore or afloat, is eligible for membership. The spouse of a deceased member shall be eligible for continued membership in the NWSA.

Section 2. Application.

Application for membership shall be made in writing, accompanied by Annual Dues and Registration Fee currently in effect (the latter for non-active duty persons only), to the NWSA Secretary-Treasurer.

Section 3. Reinstatement.

Membership may be reinstated by payment of the Annual Dues at any time, except that after a lapse of one year or longer, another registration fee will be required.

Section 4. Standing.

A member shall be considered in good standing with entitlement to all NWSA benefits, including voting, if dues are paid for the current fiscal year beginning July 1 and ending June 30.

ARTICLE IV - DUES

Section 1. Annual Dues.

Annual dues will be as set by the Executive Board and approved by the majority of members present at the Annual Meeting. Dues expiration for new members will be the last day of the quarter one year hence.

Section 2. Life Membership.

Life Membership shall be available at a cost set by the Executive Board and approved by the majority of members present at the annual meeting.

Section 3. Registration Fee.

There will be a registration fee for non-active-duty new members in addition to the annual dues. It shall be a one-time fee, not to be repeated if dues are kept current, and shall be payable on application for membership. The amount of the registration fee shall be set by the Executive Board.

ARTICLE V - OFFICERS

Section 1. Officers.

Elected officers shall be the President, 1st Vice-President, 2nd Vice-President, and Secretary-Treasurer, all of whom shall be members of the NWSA

Section 2. Terms of Office.

The officers of the NWSA shall serve for a term of one year, except for the Secretary-Treasurer who shall serve for a minimum term of two years. Officers Elect will be installed at the annual banquet.

a. The outgoing Secretary/Treasurer will continue in office until the close of the fiscal year on 30 June.

Section 3. Officers-elect.

When elected, officers shall be designated "Officer-Elect" for an interim period of one year before assuming responsibilities of office. Presidents Elect are invited to be observers at the Executive Board meeting immediately prior to their installation. In the event that an "Officer-Elect" cannot assume his/her position as scheduled, a new officer will be elected and the one year elect period is waived.

Section 4. Appointive Officers.

The Editor of the NWSA newsletter, Chief Master-at-Arms, Historian, Chaplain, and Parliamentarian shall be appointed annually by the newly-elected President, and shall serve for the duration of his term unless they decease or resign.

Section 5. Replacement and Succession.

In the event of a vacancy through resignation or other reason among the elected officers, normal ascension will apply. The Officers-Elect will not assume a vacated office.

ARTICLE VI - EXECUTIVE BOARD

Section 1. Composition.

The Executive Board shall consist of elected officers of the NWSA as set forth in Art.V, Section 1, the Past Presidents, Editor of the Aerograph, Chairman of the Reunion Committee, and the President of each NWSA Regional Chapter as defined in Article XIV.

Section 2. Quorum.

Five members of the Executive Board, including at least one elected officer, present in person, shall constitute a quorum.

Section 3. Executive Council.

The President shall appoint an Executive Council. The Executive Council shall act for the Executive Board on matters which must be decided before the next scheduled meeting of the Executive Board. The Executive Council shall consist of the NWSA President and six Executive Board members. Appointments shall be for a term of one year.

ARTICLE VII - ELECTIONS

Section 1. Elections.

Election of officers will be conducted at the Annual Meeting. Officers elected will take office at the annual banquet one year in the future, a unique, but necessary, arrangement conditioned by the association's goal for rotating Annual Meetings geographically.

ARTICLE VIII - DUTIES OF OFFICERS

Section 1. President.

The President shall preside at all meetings of the Executive Board and the NWSA; shall appoint the Chairman of each committee and directly or indirectly supervise their work; shall act as Executive Officer of the NWSA and in general, perform the duties usually associated with the office of the President.

Section 2. First Vice-President.

The First Vice-President shall succeed to the Presidency in case of a vacancy in that office and shall perform the duties of the President in his absence or disability; and shall undertake such other responsibilities as the President may assign.

Section 3. Second Vice-President.

The Second Vice-President shall succeed to the First Vice-Presidency in case of a vacancy in that office and shall perform the duties of the First Vice-President in case of absence or disability; and shall undertake such other responsibilities as the President may assign.

Section 4. Secretary-Treasurer.

The Secretary-Treasurer shall handle the correspondence of the NWSA and maintain a record of the proceedings of all meetings of the membership and Executive Board; shall be custodian of all records of the NWSA; shall receive all revenues of NWSA and disburse all such funds; shall present an annual report to the membership at the Annual meeting listing all receipts and disbursements by budget categories; and shall publish annually *THE BELLINGER LIST* each November, and the Report of Annual Meeting (Reunion/Convention) in *The Aerograph* edition published immediately following said meeting; shall submit to the Executive Board at the Annual Meeting his/her cost of round trip transportation to the Annual Meeting. This cost, and any others that the Executive Board deems appropriate, shall be considered for reimbursement from the General Funds of the NWSA.

Section 5. Editor, "THE AEROGRAPH".

The Editor of The AEROGRAPH shall publish the quarterly newsletter and make distribution to NWSA members in good standing, using current membership information obtained through the close cooperation with the Secretary-

Treasurer. Prior to each Annual Meeting a broader distribution to include non-members in appropriate geographical areas may be made to encourage their participation in the reunion/convention.

Section 6. Parliamentarian.

The Parliamentarian shall be versed in the Bylaws of the NWSA and Robert's RULES OF ORDER, and shall ensure that all meetings of the NWSA are conducted accordingly.

Section 7. Historian.

The Historian shall acquire appropriate records of persons and incidents considered to be part of NWSA, in order to preserve the past of Naval Aerology and the Naval Weather Service and persons associated therewith; and shall perform such other duties as may properly pertain to the office or be determined by the President or the Executive Board.

Section 8. Chief Master-at-Arms.

The Chief Master-at-Arms shall preserve order at all meetings of the NWSA; shall welcome all visitors; shall see that the colors are posted at all meetings of NWSA; conduct all honored quests until seated and recognized; and shall perform such other duties as may be assigned by the President.

Section 9. Chaplain.

The Chaplain, as the spiritual leader of NWSA, shall give the Invocation and the Benediction at all formal NWSA meetings and at such other meetings when called upon; and shall be responsible for reporting on those members who have deceased or who are ill.

ARTICLE IX - STANDING COMMITTEES

Section 1.

The standing committees of the NWSA shall be: Reunion, Audit, Nominating, Scholarship, and Finance.

Section 2.

Special committees (ad hoc) may be appointed by the President as need arises.

Section 3.

Terms of all committee members shall expire at the Annual Meeting.

Section 4. Duties of Standing Committees.

a. Reunion Committee: The appointed chair shall select committee members. The committee shall plan in sufficient time for entire reunion/convention program, including agenda, lodgings, meals, special activities, etc. The committee shall publish announcements indicating schedule of events, allowing sufficient time for such information to reach the membership and others who are considered interested. A REUNION TURNOVER BOOK shall be maintained by the committee and shall be passed on to the succeeding chair. Under no circumstances shall the committee obligate the NWSA for finances unless specifically approved by the Executive Board. Reunion costs must be borne by the attendees.

b. Audit Committee: The President shall appoint an Audit Committee of three(3) members and shall designate one of them Chairman. The committee shall examine, adjust, and certify the correctness of the fiscal records of NWSA; shall audit the financial records at the end of each fiscal year; and shall submit a report in writing to the President.

c. Nominating Committee: Will consist each year of the Presidents from each chapter with a chairperson as designated by the President of NWSA. Additional members may also be appointed. They will have the responsibility for nominating officer select. Chapter presidents absent at the Annual Meeting will designate their replacements directly to the chairperson, either orally or in writing. The committee will convene at each reunion and will make a recommendation to the General Membership in order that the members may vote during the second General Membership meeting.

d. Finance Committee: The President shall appoint a Finance Committee consisting of three members. The members shall serve for three years. One member shall be appointed each year with the members rotating to the chair during the last year. The Finance Committee is an advisory committee to assist the Treasurer.

e. Scholarship Committee: The President shall appoint a Scholarship Committee consisting of three members. The members shall serve for three years. One member shall be appointed each year with the members rotating to the chair during their last year. The committee shall act in accordance with established SOP.